



STAFF RESPONSIBILITIES 2018/2019



Mrs D Hopwood (Headteacher)	<ul style="list-style-type: none"> • Child Protection • Whole School Curriculum • Appraisals Teachers • Assessment (R, W, M and Vulnerable Groups) • Environment Team Leader • Standards Team Leader • Safe Guarding • Equal Opportunities • Attendance • Training • CPD
Mr P Mansfield (Deputy Headteacher)	<ul style="list-style-type: none"> • Assessment Foundation Subjects • Mathematics Coordinator • Appraisals (TA) • School Council • House Point System • CP/LAC support • Year 5 Teacher • Outdoor Classroom • NQT Mentor • Induction
Mr D Buchanan (Assistant Head and KS2 Lead)	<ul style="list-style-type: none"> • Overall responsibility for learning, teaching, and standards at KS2 • Pastoral Team Leader • PSHCE Coordinator(incl – drugs education, wellbeing and gender) • PE Coordinator • Behaviour • Prevent • Evolve coordinator • SMSC/British Values • Year 5 Teacher • NQT coach
Mrs H Ashton (Assistant Head and EYFS and KS1 Lead)	<ul style="list-style-type: none"> • Overall responsibility for learning, teaching, and standards in EYFS and KS1 • Parental Links • Communication/Parents • NQT Mentor • Music Coordinator • Year 2 Teacher • CP/LAC support • NQT Coach • EYFS Mentor
Mrs R Tattersall (Teacher and TLR)	<ul style="list-style-type: none"> • Deputy EYFS Lead • NQT Coach • Friends of Moorgate • Induction • Student Placement Mentor • EYFS Mentoring • Reception Teacher
Mrs S Ellis (Teacher and TLR)	<ul style="list-style-type: none"> • Standards in English KS1 (SPAG, Phonics, Spoken Language, Writing and Reading) • English Coordinator • Library Coordinator • Year 2/3 Teacher

Mrs D Clare (Teacher)	<ul style="list-style-type: none"> • Art and Design Technology Coordinator • Learning Environment Coordinator • Reception class Teacher • STEM project coordinator • EYFS Coach
Miss K Durham (Teacher)	<ul style="list-style-type: none"> • Science Coordinator • Year 2 Teacher
Miss L Wilson (Teacher)	<ul style="list-style-type: none"> • NQT • Fair Trade • Year 3 Teacher • ECO Club Coordinator
Miss A Lees (Teacher)	<ul style="list-style-type: none"> • RQT • RE Coordinator • Year 1 Teacher • Communication champion
Miss E Anwar (Teacher)	<ul style="list-style-type: none"> • Computing/Learning Platform/Website • Standards in English KS2 (SPAG, Phonics, Spoken Language, Writing and Reading) • ICT Coordinator • Year 6 Teacher
Mrs G Beach (Teacher)	<ul style="list-style-type: none"> • SENCO • More Able and Talented • EAL • PPG • Year 4 Teacher
Mrs H Noon (Teacher)	<ul style="list-style-type: none"> • NQT • ECO Club Coordinator
Mrs C Bower (Teacher)	<ul style="list-style-type: none"> • History/ Geography Co-ordinator • Year 4 Teacher



SUPPORT STAFF RESPONSIBILITIES 2018/2019



MRS L ROBINSON	LKS2 PHONICS INTERVENTION 5B/M CLASS SUPPORT CLASS COVER SCIENCE SUPPORT SENDCO SUPPORT
MISS N KAUSAR	MATHEMATICS BOOSTER MATHEMATICS SUPPORT TIMES TABLES CHALLENGE ENRICHMENT COORDINATOR LUNCHTIME SUPERVISORS BEHAVIOUR SUPPORT SCHONELL SPELLING TESTING & ANALYSIS SUFFOLK READING TESTING & ANALYSIS
MRS H COOPER	ENGLISH BOOSTER (READING) ENRICHMENT COORDINATION ENGLISH SUPPORT SCHONELL SPELLING TESTING & ANALYSIS SUFFOLK READING TESTING & ANALYSIS LUNCHTIME SUPERVISORS ARROW COORDINATOR FIRST AID
MRS J HEYES	FAMILY SUPPORT WORKER ATTENDANCE & PUNCTUALITY ATTENDANCE REWARDS PPG SUPPORT COMMUNICATION/PARENTS COMMUNITY LINKS GRANT FUNDING BIDS CLASS COVER
MISS S ROBERTS	NURSERY SUPPORT EYFS/KS1 SUPPORT COMMUNICATION/PARENTS SUN CLUB MANAGER
MRS A BROWN	SUN CLUB MANAGER LUKE STEVENSON SUPPORT YEAR 4 SUPPORT HUMANITIES SUPPORT
MISS K JONES	EYFS CLASS SUPPORT FAIR TRADE SUPPORT EYFS/KS1 SUPPORT PE SUPPORT
MRS LB KENDALL	YEAR 1 SUPPORT GEOGRAPHY/RE SUPPORT PHONICS INTERVENTION Y1 SMSC SUPPORT
MRS L KENDALL	ARROW INTERVENTION PE SUPPORT ENGLISH SUPPORT Y4 SUPPORT
MISS C BURNS	LOWER EYFS/KS2 SUPPORT/CLASS COVER MA&T SUPPORT SCHOOL COUNCIL ECO SUPPORT HOUSE POINT SUPPORT FIRST AID LIBRARY SUPPORT
MRS E EDMONDSON	INDUCTION STUDENTS PSHCE/DRUGS EDUCATION SUPPORT YEAR 5 SUPPORT SEALS TRANSITION Y6 –Y7 STUDENT AWARDS AND ACHIEVEMENT CHILD PROTECTION/LAC SUPPORT SAFEGUARDING SUPPORT

MRS E HOWARD	YEAR 2 CLASS SUPPORT PHONICS INTERVENTION FIRST AID BRITISH VALUES SUPPORT ENGLISH SUPPORT
MRS L SMITH	2YO PROVISION MANAGER EYFS SUPPORT COMMUNICATION/PARENTS SUPPORT CHILD PROTECTION/LAC SUPPORT SAFEGUARDING SUPPORT
MISS A BIBBY	2YO SUPPORT HISTORY SUPPORT
MRS K TAYLOR	YEAR 3 SUPPORT ART CLUB SEND MUSIC LEAD ART& DT SUPPORT CRAFT CLUB LEGO THERAPY
MRS E BARON	YEAR 6 SUPPORT COMPUTING/WEBSITE SUPPORT
MRS B KNIBB	SUNRISE CLUB WORKER SMSA YR6 1:1 SUPPORT
MISS R HAYES	2YOP WORKER EYFS/KS1 SUPPORT
MISS L BURKE	2YOP WORKER HISTORY SUPPORT EYFS/KS1 SUPPORT
MI J BOOTH	YR5 SUPPORT PHONICS INTERVENTION RE SUPPORT
MISS S GIBBS	2YOP WORKER FAIR TRADE SUPPORT
MISS R LOMAX	YEAR 2A SUPPORT PE SUPPORT
MISS E GREEN	SEND MUSIC SUPPORT BREAKFAST COORDINATOR Yr 1/5B 1:1 SUPPORT SMALL GROUP KS2 PHONICS INTERVENTION LEGO THERAPY SUPPORT
MRS H SALIH	2YOP WORKER ECO CLUB SUPPORT
MISS J LORD	2YOP WORKER ENVIRONMENT SUPPORT